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Employer Update

New Statutes Concerning Re-employed PERF/TRF Retirees

Effective July 1, 2008, the Indiana General Assembly enacted new statutes concerning PERF or Indiana State Teachers' Retirement Fund (TRF) retirees who become re-employed in a PERF-covered position. [Read](#) a letter sent to PERF employers.

REMINDER: Please Use Only Last Four

The Public Employees' Retirement Fund (PERF) continues to receive from some of our employers full Social Security Numbers for members via unsecured email. If you need to correspond with PERF via unsecured email about a member, please send only the last four digits of the member's SSN. If you have any questions, please contact PERF at questions@perf.in.gov

Employees eligible for early retirement

PERF staff have spoken to some employers who are contemplating offering early retirement programs to eligible employees. PERF wants to encourage you to view the eligibility requirements for members that would allow them to receive a retirement benefit from Indiana PERF. You can find this information in the [member handbook](#). PERF's retirement services consultants are also available to consult with employers regarding member retirement eligibility. Please contact PERF at 888-526-1687 for more information.

PERF's New Regional Approach Delivers Service Statewide

When Indiana Public Employees' Retirement Fund members used to need face-to-face retirement counseling from PERF, they had one option: drive to Indianapolis. Today, a new customer service approach launched by PERF in May reaches both members and employers in the communities where they live and work, [throughout](#) Indiana.

Change in Authorized Agent Requires Notification

An employer's authorized agent is a very important person. This designee is the only person authorized to accept pension liability on behalf of an employer. To notify PERF of a change in authorized agent, submit the completed [form](#) to PERF. If you have any questions, please call 888-526-1687 or email questions@perf.in.gov

Quickly Upload Records Using New Functionality

PERF has developed a process that will allow employers to upload membership records electronically for their employees. Bulk Membership Record upload functionality allows employers to enter manually or use pre-existing member files to upload single or multiple membership records directly to PERF using PERF Online. Read [more](#) on this functionality.

Central Faxing Service Established, Please Update Your PERF Fax Number

PERF has installed a central fax server to streamline efficiency. When faxes are received, they are scanned directly into the appropriate member account. The new fax numbers are 317-234-5922 or toll-free 866-591-9441. We ask that you update the number in your fax machine.

New Online Application Simplifies Retirement Process

PERF members who wish to avoid completing pages of paper forms, now have the option of completing a retirement application online. This new feature is available to members who have registered for the fund's secure PERF Online Web site. Find out [more](#).

Pre-Retirement Workshops help employees navigate process

PERF continues to mail out Pre-Retirement Workshop mailers to those who may be within 18 months of retirement. This mailer allows members to sign up to learn about the retirement process. To download additional copies of this mailer, visit this [link](#). You can find a full list of workshops, or help an employee register to attend a workshop [here](#). Members may also call us at (888) 526-1687 if they have any questions or need help signing up for a workshop.

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